



# First Day of School

## 1 Enroll for the 2020-2021 School Year

YES, I already enrolled! Go to Step 2.

NO, I haven't. Click [here](#) to complete re-enrollment and view how-to video.

## 2 Access YES Prep Online Learning

**A** Do you have a device for your child(ren) to use?

- YES. If you are using a YES Prep-issued device, go to question B.
- YES. I am using a personal device. NOTE: You will need access to Microsoft Office. Click [here](#) for instructions on how to download and install Office 365 Pro.
- NO. Call your [school front office](#). They will provide next steps.

**B** Do you have access to reliable internet?

- YES. Go to question C.
- NO. Please complete [this form](#) to request assistance with internet access..

**C** Have you connected your device to the internet?

- YES. Go to question D.
- NO. Connect your device to the available WiFi to use your apps.

**D** Have you accessed your Microsoft Teams account and are you ready to use it?

- Elementary: YES. Go to Step 3. NO. Watch this [Tech Overview video](#) and review our [Tech Support](#) webpage.
- Secondary (6-12): YES. Go to question E. NO. Watch this [Tech Overview video](#) and review our [Tech Support](#) webpage.

**E** Secondary students: Do you know how to access your Skyward account and view your schedule?

- YES. Go to Step 3.
- NO. Watch "[Viewing Schedules in Skyward - Student Access](#)" video.

## 3 Prepare for the first day of school

- Read communication from your school for first day of school updates.
- Set up a place where your student can focus. Have access to plug in their computer, access the WiFi and write. Set out supplies like headphones and school supplies.
- Charge your device the night before. Charge your hotspot if you have one.
- Ensure you know when and how to access your first Teams class.
- Have your username and password easily accessible.
- Log in 15 minutes in advance of your first class:

Elementary: Check for your [first live learning block on your week one schedule](#).

Secondary: By 8:15 AM

Partnership Schools: Eisenhower by 6:55 AM | Hoffman by 7:40 AM

Northbrook Middle by 8:15 AM | Northbrook High by 8:00 AM

Visit [yesprep.org/reignited](https://yesprep.org/reignited) to access various resources and information that will assist you as you prepare for virtual learning, such as academic information, technology support and a family resource center.

